

GUIDELINES FOR SUBMITTING PAPERS

PRE-COSALFA 51 International Seminar “The Final Year of the 2021-2025 Action Plan of the PHEFA”.

Santa Cruz de la Sierra, Bolivia | March 31st-April 1st, 2025

Dear participants of the Pre-COSALFA International Seminar,

In this edition, COSALFA 51 opens the opportunity for the submission of technical works in poster format on March 31st and April 1st, 2025, during the International Seminar "The Final Year of the PHEFA 2021-2025 Action Plan."

This international seminar represents a decisive moment in the collective commitment to the eradication of foot-and-mouth disease in South America and Panama, within the context of the last year of implementation of the PHEFA 2021-2025 Action Plan. During this period, we have witnessed significant progress, with the majority of the region’s herds achieving foot-and-mouth disease-free status without vaccination. However, as we approach the 2025 target, the challenges and responsibilities are becoming more complex, requiring additional efforts in coordination, surveillance, prevention, and emergency preparedness.

In this context, we urge participants to submit presentations of works that refer to studies conducted in the Americas aimed at the control, prevention, and emergency preparedness for foot-and-mouth disease, in line with the specific objectives of the PHEFA 2021-2025 action plan. Therefore, works can be submitted that showcase the strategies adopted for the implementation or maintenance of disease-free zones, field studies, laboratory activities, or other actions that have directly or indirectly impacted the fulfillment of PHEFA.

To participate, it will be necessary to submit the abstract of your work on your experiences by March 7th, 2025, according to the following guidelines:

Deadline for the Submission of Papers for the Seminar

| Deadlines | |
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| Submission of the abstract | Until March 3rd, 2025 |
| Analysis by the Scientific Committee and submission of abstract evaluation results | Until March 21st, 2025 |
| Submission of e-posters of the papers selected | Until March 28th, 2025 |
| Presentation of works | March 31 st - April 1 st , 2025 |

1. Theme area:

Technical works that report key aspects of control, eradication, surveillance, prevention, and emergency preparedness actions for foot-and-mouth disease in the Americas. Reports on zone recognition processes and challenging actions carried out between 2021 and 2025 as part of the 3rd PHEFA action plan.

2. Submission of papers:

Each confirmed participant in the seminar may submit a maximum of **2 abstracts** as the first author, and the papers can be presented in Portuguese, Spanish, or English.

The acceptance of abstracts for review by the Scientific Commission of COSALFA 51 will be subject to verification of the participation of at least one of the authors in the seminar.

Submissions in e-poster format will be allocated after the abstract is accepted by the Scientific Commission, based on the paper's merit, its contribution to the area, and the quality of the synthesis/writing. The best three (3) papers will be selected for oral presentation on April 1st, in the last session of the seminar.

Abstracts should be sent directly to the email cosalfa@paho.org until March 7th, 2025.

The communication about paper evaluation results will be sent by email until March 21st, 2025.

3. Guidelines for the Preparation of Abstracts:

The abstract should be submitted with a maximum of **3 pages**, A4 size, Times New Roman font, size 12, double-spaced, and it may include graphs and tables.

The structure of the presentation should include the following elements:

- a) Title.
- b) Complete name of authors and responsible institution, identifying the presenting author with an asterisk, and complete address for contact, including telephone number and email.
- c) The body of the abstract should include a brief introduction (a short historical overview of the topic), methodology (description of techniques, methods, or processes adopted for the work), main results achieved, discussion and conclusions.
- d) If necessary, additional summarized information about funding agencies of the work, acknowledgements, etc., should be included at the end of the text in a separate paragraph.

4. Guidelines for e-poster submission:

E-poster presentation sessions will be held between March 31st and April 1st, 2025, during the morning and afternoon breaks on March 31st and during the morning of April 1st, at the five (5) totems installed in the lobby of the event venue.

The digital e-poster file of the selected papers should be sent via email to cosalfa@paho.org, in a PDF (9X16) or JPG (1080x1920) file until **March 28, 2025**, the e-poster should include the same elements of the abstract, i.e.: title, authors, introduction, methodology, main results, discussion, conclusions, and additional information. Once the acceptance of the work is notified by email, the seminar's organization will also send the template the authors should use to elaborate their e-poster.

5. Certificates:

Certificates will be available at the closing of the Seminar. A single certificate will be given per work, with the name of all the authors, listed in the order given when sending the abstract.

The COSALFA 51 organizing committee will be available to clarify any additional doubt.

Organizing Committee of the 51st COSALFA

